

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE 1 OF 6 PAGES	
2. AMENDMENT/MODIFICATION NO. 0003		3. EFFECTIVE DATE 3/5/99		4. REQUISITION/PURCHASE REQ. NO. 0-9-50-51-LC-A04-000		5. PROJECT NO. (If applicable)	
6. ISSUED BY Department of the Treasury Internal Revenue Service (M:P:I:E) 6009 Oxon Hill Road, Suite 700 Oxon Hill, MD 20745 Nicolette C. Veno 202-283-1456				7. ADMINISTERED BY (If other than item 6)			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) TO ALL OFFERORS				(X) 9A. AMENDMENT OF SOLICITATION NO. TIRNO-99-R-00025			
				<input checked="" type="checkbox"/> 9B. DATED (SEE ITEM 11) 2/12/99			
				10A. MODIFICATION OF CONTRACT/ORDER NO.			
				10B. DATED (SEE ITEM 11)			
CODE		FACILITY CODE					

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

- ☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☒ is extended. ☐ is not extended.
- Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
- (a) By completing items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE ATTACHED

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect:

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Michelle Faseru	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED 3/5/99
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

SUCCESSION PLANNING SOFTWARE TOOL REQUIREMENT

SOLICITATION NUMBER: TIRNO-99-R-00025

Amendment 0003

TO ALL ENTITIES:

The following is questions and responses numbers 1 through 6 and additional changes to the solicitation as delineated below. All changes to the solicitation are **“Bolded”**

The proposal due date has been extended to 1:00pm (EST), Monday, March 15, 1999.
The cut off date for receipt of questions will not be extended.

Question No. 1

The solicitation under Functional Requirements, Number 10, reads, “The COTS products shall support multiple rating scales without impact to product functionality. Can someone elaborate on this?”

Response

Multiple rating scales shall be used for candidate assessments (e.g. 2 to 10 levels)
Product functionality will not be impacted by use of more than one scale.

Question No. 2

The solicitation under Technical Requirements (4) reads, “the product shall be mature(available in the marketplace at least one (1) year and shall be deployed at a minimum of 25 sites). Is this a pre-condition before anyone thinks of addressing to this RFP? How flexible are you in this regard?”

Response

Yes, this is a pre-condition. The Statement of Work(SOW) requires, “the product shall be mature(available in the marketplace at least one (1) year and shall be deployed at a minimum of 25 sites).

Question No. 3

The Small Business Size Standard is identified, but there is no other mention of Small Business. Is there any preferential pricing for a Women-owned Small Business?

Response

This solicitation is open to all business. There is no preferential pricing for a Women-owned Small Business.

Question No. 4

The turnaround time and specific requirements seem to indicate that there is a source already identified, but there is no mention that this procurement is other than “full and open” competition. Obviously, if there is a source identified we would not put forth the effort to submit a bid. Please advise me of the status.

Response

This requirement lends itself to a combined synopsis/solicitation (Request for Proposals) for commercial items prepared in accordance with the format in the Federal Acquisition Regulation (FAR) 12.6, as supplemented with additional information included in this notice. The turn around time was based on the guidelines as set forth in accordance with FAR 5.203(a), Publicizing and Response Time. A notice of contract action shall be publicized in the CBD at least 15 days before issuance of a solicitation except, that, for acquisitions of commercial items, the Contracting Officer may (2) Use the combined CBD synopsis/solicitation procedures as set forth in FAR 12.6 There is no mention that this requirement is other than “full and open” competition because this requirement does not lend itself to other than “full and open” competition. In accordance with FAR 6. each contract awarded without providing for full and open competition shall contain a reference to the specific authority under which it is being required.

Question No. 5

Have there been any bidder conferences or other meetings relative to this procurement that happened prior to our interest in this solicitation? If so, could we get the minutes or summary of those meetings.

Response:

No, to date, there have been no bidder conferences or other meetings with the exception of market research/surveys relative to this procurement. Therefore, no minutes/summaries are available.

Question No. 6

As an outsider with limited time to reply we have very little understanding of the specific requirement other than the CBD announcement. Is there any technical point of contact that we could work with to catch up?

Response

All information regarding this requirement may be found in the CBD Net and the IRS Web Page <http://procurement.irs.gov> as delineated in the combined CBD synopsis/solicitation, released on the CBD Net on Feb 12, 1999. There is no technical point of contact. **All questions** (contractual as well as technical in nature) regarding this requirement are to be directed as delineated in the CBD synopsis of Feb 12, 1999 to the IRS, A/C Procurement Office, 6009 Oxon Hill Road, Room 700, Oxon Hill, MD 20745, Attn: Nicolete Veno, Contract Specialist, via facsimile on (202) 283-0610 or email to Nicolete.Veno@ccmail.irs.gov.

7. Attachment 2, entitled, "Evaluation and Basis for Award under "Past Performance Evaluation" is hereby amended as attached.

8. Nothing Follows.

AMENDMENT 0003, Solicitation No. TIRNO-99-R-00025

ATTACHMENT 2

EVALUATION AND BASIS FOR AWARD

52.212-2 Evaluation -- Commercial Items (Oct 1997)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The factors as described herein (Please see "Sub-Factors" as delineated in the Attachment) shall be used to evaluate offers.

Technical and past performance, when combined, are "significantly more important than cost or price.

(b) Options. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

PAST PERFORMANCE EVALUATION

Past Performance will be evaluated on a "Pass/Fail" basis. Past performance which is reported as fair, unsatisfactory or poor is unacceptable and will be rated as "fail". Past Performance, which is good or excellent, is acceptable and will be rated as "pass". Offerors with no relevant past performance history will not be evaluated as "pass" or "fail".

Past Performance is to evaluate the Offeror's past performance in five (5) key performance measurements. The key performance measurements are as follows: Timeliness: Delivery of Performance; Problem Responsiveness; Quality of Purchased Product or Service; Technical Support; and Attitude of Supplier Personnel. Equal weight has been assigned to each key performance measurement.